# STUDY ABROAD (EXCLUDING SLU-MADRID)

## **Eligibility Requirements**

To study abroad, students must:

- Have completed two semesters of full-time study at Saint Louis University, or one semester if a transfer student.
- Have a minimum Saint Louis University cumulative GPA of 2.50 at the time of departure.
- Be in good standing with Saint Louis University's Office of Student Responsibility and Community Standards.
- Specific study abroad locations may have additional eligibility requirements. Please visit the Study Abroad website (https:// www.slu.edu/study-abroad/) for details.

### **Course Pre-Approval**

Students should:

- Confer with their academic advisor and faculty mentor to discuss the impact of a semester abroad on their academic plan.
- Check the list of SLU equivalencies of study abroad courses on the Office of the University Registrar's website (https://www.slu.edu/ registrar/academic-resources/study-abroad.php).
- Submit course syllabi to goabroad@slu.edu for courses that do not currently have equivalencies.

### **Enrollment Requirements**

Students must maintain a full-time course load (equivalent of 12 U.S. credits) while studying abroad.

Dropping below the equivalent of 12 U.S. credits may affect your financial aid eligibility. Contact Student Financial Services (sfs@slu.edu) for more information.

Students must submit the Study Abroad Enrollment Verification form (Form #27) and have their host institution coordinator send the form to the Office of International Services by the following deadlines:

- · Fall Semester. October 1
- Spring Semester: March 1
- · Summer Semester. July 1

Failure to submit the Form 27 by the deadline will result in the student being withdrawn from Saint Louis University for the corresponding semester.

Students must complete a revised version of Form 27 immediately if there are any changes to their registration.

# **Grading Policies**

Grades from approved study abroad location courses will appear on the SLU transcript and be calculated in the Saint Louis University cumulative GPA. Saint Louis University uses the World Education Services' international grade conversion guide, and students should understand the credit and grading systems of the host institution before departure.

### **Transcripts**

To receive academic credit for coursework completed abroad, students must send official transcripts to:

Office of International Services-Study Abroad Saint Louis University 3694 West Pine Mall Des Peres Hall, Room 102 St. Louis, MO 63108 OR goabroad@slu.edu

Students who study abroad during their final semester may experience delays in the degree conferral process.

### Withdrawal and Refund Policy

To withdraw from the study abroad program, students must:

- Contact goabroad@slu.edu and the host institution immediately for instructions.
- Notify SLU's office of Student Financial Services (sfs@slu.edu) as it may affect your financial aid.

Students may be refunded a portion of their study abroad fees, excluding nonrefundable expenses, based on the deadlines below. Federal, state, and University policies regarding tuition, fees, housing charges, refunds, and repayments apply. A credit balance after withdrawal may lead to the return of federal financial aid funds. Nonrefundable fees include application fees, confirmation deposits, course fees and administrative fees.

No refunds are given for dismissals due to behavioral, academic, legal, or other issues.

Program Withdrawal Deadline	Refund Amount
Thirty days prior to departure through the end of week 2 of the study abroad program	90% (excluding nonrefundable costs)
The end of week 3	80% (excluding nonrecoverable costs)
The end of week 4	70% (excluding nonrecoverable costs)
After the end of week 4	0%

### **Study Abroad Location Cancellation**

Saint Louis University may cancel programs in unsafe locations or those with a U.S. Department of State travel warning of level 3 or 4. Efforts will be made to recover costs if a program is canceled.